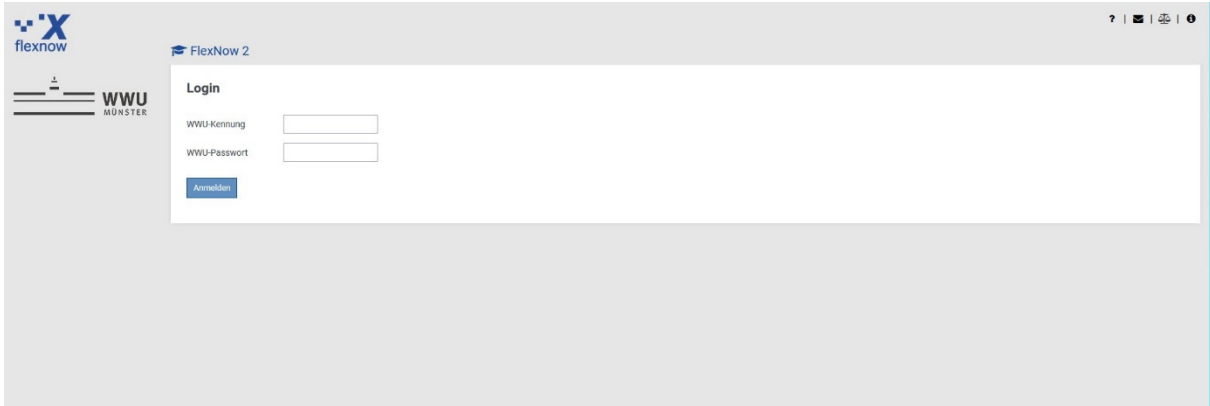


Online registration with FlexNow

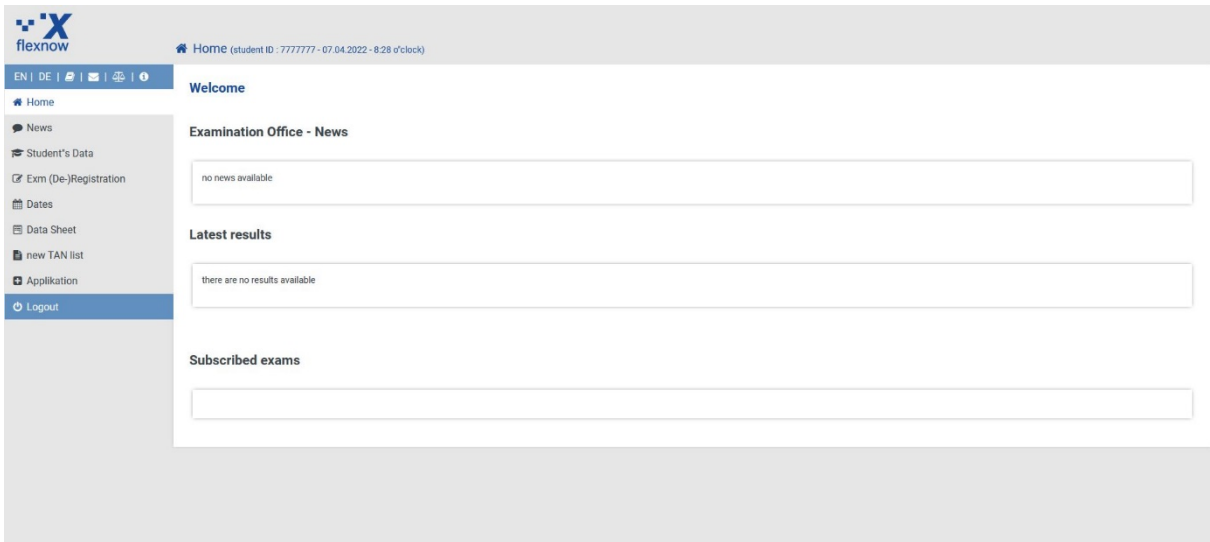
Login FlexNow:

Via the link: <https://pam-portal.uni-muenster.de> you will reach the login page for FlexNow:



The screenshot shows the FlexNow login interface. On the left, there is a navigation menu with the FlexNow logo and the WWU Münster logo. The main content area is titled "FlexNow 2" and contains a "Login" section with two input fields: "WWU-Kennung" and "WWU-Passwort". Below these fields is a blue "Anmelden" button. The page has a clean, modern design with a light gray background and blue accents.

Here you log in with your **WWU ID** and the corresponding **password**. These are the same access data as in your WWU emails. You will now be taken to the FlexNow homepage. On the left side you have various selection options:



The screenshot shows the FlexNow homepage after a successful login. The page has a header with the FlexNow logo and the user's name and ID. Below the header is a navigation menu with options like Home, News, Student's Data, Exm (De-)Registration, Dates, Data Sheet, new TAN list, Applikation, and Logout. The main content area is titled "Welcome" and contains three sections: "Examination Office - News" with a message "no news available", "Latest results" with a message "there are no results available", and "Subscribed exams" with a message "no exams available". The page has a clean, modern design with a light gray background and blue accents.

Exam registration

To register and deregister for examinations, click on "Exm (De) Registration". This will take you to the area for registering and deregistering examinations. The registration of exams takes place in 4 steps.

Exm (De-)Registration (student ID : 7777777 - 07.04.2022 - 8:29 o'clock)

modules - examination subjects - pre selection

step 1 of 4: Choose the examination subject, in which you want to (un)subscribe for

Search for abbreviation or name of modules:

degree program Betriebswirtschaftslehre

- Bachelor - 1. Studienjahr - BWL Bachelor PO 2010/2017/2018 - 1. Studienjahr (Bachelor of Science (PO BWL 2018))
- Bachelor - 2. Studienjahr - BWL Bachelor PO 2010/2017/2018 - 2. Studienjahr (Bachelor of Science (PO BWL 2018))
- Bachelor - 3. Studienjahr - BWL Bachelor PO 2018 - 3. Studienjahr (Bachelor of Science (PO BWL 2018))
You have not yet fulfilled all the preliminary work necessary for this study phase.
- Bachelorarbeit - Bachelorarbeit BWL (Bachelor of Science (PO BWL 2018))
You have not yet fulfilled all the preliminary work necessary for this study phase.

degree program Betriebswirtschaftslehre Master

- Master - BWL Master PO 2019 (Master of Science (PO 2019))
- Masterarbeit - BWL Masterarbeit (Master of Science (PO 2019))

exams

step 2 of 4: In order to move the chose examination subject into the basket, select a date. The actual subscription takes place in the next step.

Your selection contains no available exams.

Basket

Step 1: Module selection

In order to select the desired examination to be registered, you must first select the correct module in which the examination is located. You can either search for the module using the search function or navigate through the displayed study structure. The modules are always shown with module number and module designation. Click on the desired module to go to step 2.

Exm (De-)Registration (student ID : 7777777 - 07.04.2022 - 8:30 o'clock)

modules - examination subjects - pre selection

step 1 of 4: Choose the examination subject, in which you want to (un)subscribe for

Search for abbreviation or name of modules:

degree program Betriebswirtschaftslehre

- Bachelor - 1. Studienjahr - BWL Bachelor PO 2010/2017/2018 - 1. Studienjahr (Bachelor of Science (PO BWL 2018))
 - Pflichtbereich BWL (0 of 2 selected)
 - BWL 01 - Grundlagen der Betriebswirtschaftslehre - Standard
 - BWL 02 - Grundlagen des Rechnungswesens - Standard
 - Pflichtbereich VWL
 - VWL 01 - Mikroökonomik I - Standard
 - QRS - Mathe - Statistik - Recht (1 of 3 selected)
 - QRS 01 - Mathematik und IT - Standard
 - QRS 02 - Statistik - Standard
 - QRS 03 - Recht für Ökonomen - Standard
- Bachelor - 2. Studienjahr - BWL Bachelor PO 2010/2017/2018 - 2. Studienjahr (Bachelor of Science (PO BWL 2018))
- Bachelor - 3. Studienjahr - BWL Bachelor PO 2018 - 3. Studienjahr (Bachelor of Science (PO BWL 2018))
You have not yet fulfilled all the preliminary work necessary for this study phase.
- Bachelorarbeit - Bachelorarbeit BWL (Bachelor of Science (PO BWL 2018))
You have not yet fulfilled all the preliminary work necessary for this study phase.

Step 2: Selection of the exam within the selected module

In the second step, select the desired examination within the module, if there is more than one examination in the selected module. Click on the button "Move registration into basket" for the desired examination. The corresponding examination will be added to the examination basket.

If there is only one exam in the module (e.g. a module final exam), it will be moved to the exam basket directly after clicking on the module in step 1 and step 2 will be skipped accordingly.

Please note that examinations within a module may also have to be registered for in different registration periods. Please inform yourself about the necessary examination achievements in the module handbook.

Several examinations in one module, here shown the module QRS 04 - Schlüsselqualifikationen exams

step 2 of 4: in order to move the chose examination subject into the basket, select a date. The actual subscription takes place in the next step.

examination subject: QRS - Schlüsselqualifikation - QRS 04 - Schlüsselqualifikation - Standard PO 2017/2018 (Pflicht: Wirtschafts- u. Unternehmensethik)

<p>Business and Intercultural Communication</p> <p>Exam: SoSe22 - : Termin - Klausur</p> <p>Klausur - examinant: <input type="text" value="Watrin, Prof. Dr. Christoph"/></p> <p>Move Registration into basket</p>
<p>Business simulation TOPSIM</p> <p>Exam: SoSe22 - : Termin - Planspiel</p> <p>Planspiel - examinant: <input type="text" value="Kajüter, Prof. Dr. Peter"/></p> <p>Move Registration into basket</p>
<p>Case Study Analysis</p> <p>Exam: SoSe22 - : Termin - Seminararbeit + Präsentation</p>

One examination in the module (here shown the module BWL 1 – Grundlagen der Betriebswirtschaftslehre):

Exm (De-)Registration (student ID : 7777777 - 07.04.2022 - 8:31 o'clock)

exams

step 2 of 4: In order to move the chosen examination subject into the basket, select a date. The actual subscription takes place in the next step.
examination subject: Pflichtbereich BWL - BWL 01 - Grundlagen der Betriebswirtschaftslehre - Standard

Einführung in die BWL - Finanzierung - Investition - Exam in basket

Exam: SoSe22 - Termin - Klausur
date: 21.05.2022 - 11:30 o'clock till 13:30 o'clock
Klausur - examinant: Pflingsten, Prof. Dr. Andreas

Basket

step 3 of 4: Check your selection. By clicking "remove from basket", you can undo your choice. CAUTION: Your (un)subscription is only definitive after clicking "send!"

Subscribe: Einführung in die BWL - Finanzierung - Investition

Exam: SoSe22 - Termin - Klausur
date: 21.05.2022 - 11:30 o'clock till 13:30 o'clock
Klausur - examinant: Pflingsten, Prof. Dr. Andreas

remove from basket

Step 3: Check the basket

Here you can check your examination basket and adjust it if necessary. For example, you can remove exams from the exam basket by clicking on the "remove from basket" button. If the composition of the examination basket is correct, click on submit in the fourth step.

EN | DE | Home | News | Student's Data | Exm (De-)Registration | Dates | Data Sheet | Application | Logout

Exam: SoSe22 - Termin - Klausur
Klausur - examinant: Artz, Prof. Dr. Martin

Basket

step 3 of 4: Check your selection. By clicking "remove from basket", you can undo your choice. CAUTION: Your (un)subscription is only definitive after clicking "send!"

Subscribe: Controlling

Exam: SoSe22 - Termin - Klausur
Klausur - examinant: Artz, Prof. Dr. Martin

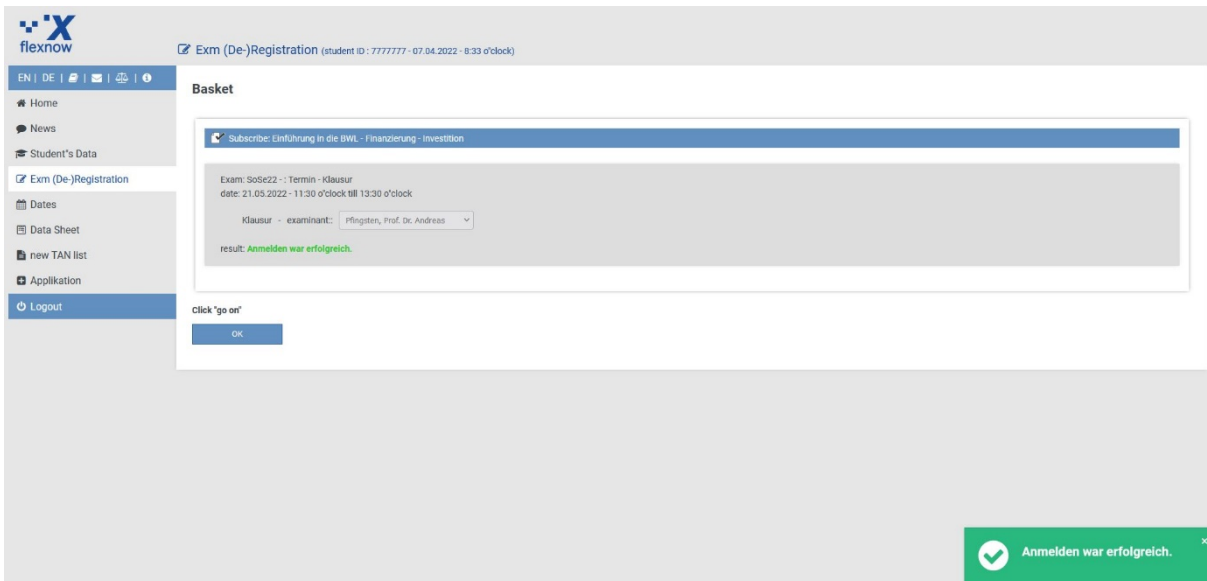
remove from basket

step 4 of 4: Please enter a valid TAN. Click "send" for a definitive (un)subscription of your chosen examination subjects.

Send

Step 4: Carry out registration

By clicking on the "Send" button, your exam registration is made. You will directly receive notices (green if the registration was successful or red if there is an error).



flexnow Exm (De-)Registration (student ID : 7777777 - 07.04.2022 - 8:33 o'clock)

Basket

Subscribe: Einführung in die BWL - Finanzierung - Investition

Exam: SoSe22 - Termin - Klausur
date: 21.05.2022 - 11:30 o'clock till 13:30 o'clock

Klausur - examinant: Pfingsten, Prof. Dr. Andreas

result: **Anmelden war erfolgreich.**

Click "go on"

OK

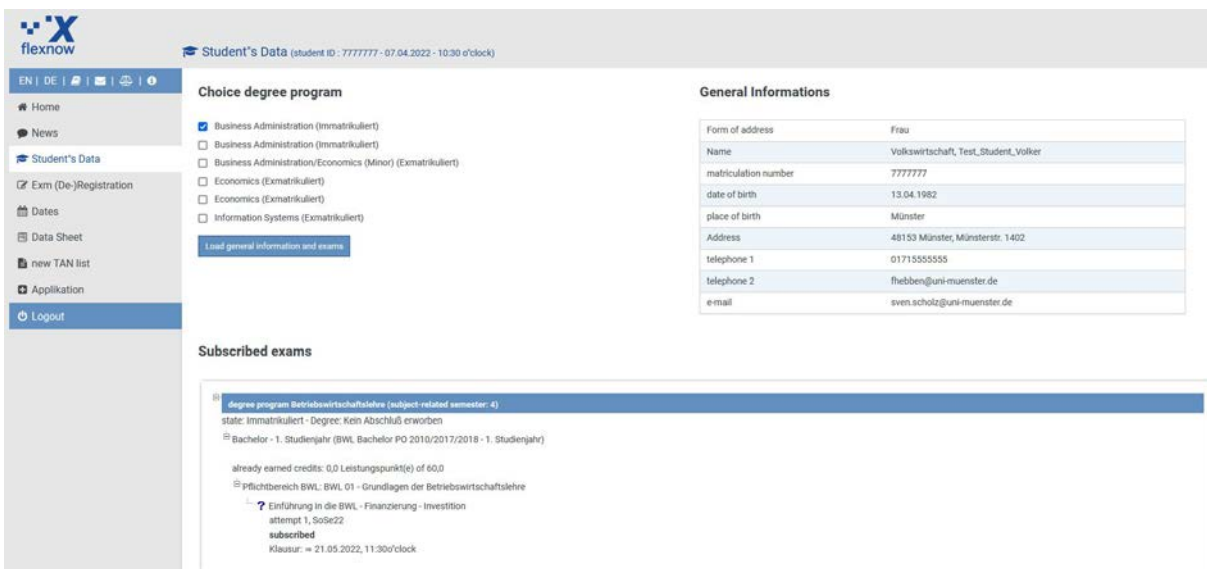
Anmelden war erfolgreich.

Checking the registrations

The registrations shall be checked without delay. At least 2 possibilities are provided for the control:

1. Check your student data

Click on "Student'S Data" on the left-hand side. This will take you to an overview of your data, where you can check your existing examination registrations.



flexnow Student's Data (student ID : 7777777 - 07.04.2022 - 10:30 o'clock)

Choice degree program

- Business Administration (Immatrikuliert)
- Business Administration (Immatrikuliert)
- Business Administration/Economics (Minor) (Exmatrikuliert)
- Economics (Exmatrikuliert)
- Economics (Exmatrikuliert)
- Information Systems (Exmatrikuliert)

Load general information and exams

General Informations

Form of address	Frau
Name	Volkswirtschaft, Test_Student_Volker
matriculation number	7777777
date of birth	13.04.1982
place of birth	Münster
Address	48153 Münster, Münsterstr. 1402
telephone 1	01715555555
telephone 2	rhebben@uni-muenster.de
e-mail	svens.scholz@uni-muenster.de

Subscribed exams

degree program Betriebswirtschaftslehre (subject related semester: 4)
state: Immatrikuliert - Degree: Kein Abschluß erworben

Bachelor - 1. Studienjahr (BWL, Bachelor PO 2010/2017/2018 - 1. Studienjahr)

already earned credits: 0,0 Leistungspunkt(e) of 60,0

pflichtbereich BWL: BWL 01 - Grundlagen der Betriebswirtschaftslehre

? Einführung in die BWL - Finanzierung - Investition
alternativ 1, SoSe22
subscribed
Klausur: = 21.05.2022, 11:30o'clock

The question mark means that you are registered for the exam.

2. Checking the automatic confirmation e-mail

The e-mail contains all examinations registered or deregistered in the transaction carried out (i.e. per examination basket).

15.04.2022